

RESTART SCHOOL PLAN – QUARTER 3

- ★ Our plan is subject to change based on survey responses and guidance from the Department of Health of the City of St. Louis.

SCHOOL: Busch Middle School of Character

PRINCIPAL: Robert Lescher

WEEKS 1 & 2: The first week back from Winter Break (Jan. 4-8, 2021) will be VIRTUAL INSTRUCTION ONLY for ALL students with the **same schedule** we have in Quarter 2. Students enrolled in in-person instruction will report to buildings starting on Jan. 11, 2020 with the **new schedule** and new bell times. Students continuing virtual learning at-home will also follow the new schedule and new bell times.

INSTRUCTIONAL PLAN: Due to the number of parents selecting for their child to attend school in-person, we will be able to accommodate students who selected In-Person using A/B days. Students and families will be notified of their groups and days for attending in-person. All students will follow the class schedule in SIS.

- ★ At-home students will do virtual learning Monday through Friday.
- ★ The A group will attend in-person on Mondays and Tuesdays and virtual the other days.
- ★ The B group will attend in-person on Wednesdays and Thursdays and virtual the other days.
- ★ Friday is an all-virtual day for all students.

CLASSROOM CAPACITY: We will arrange class schedules so that we maintain appropriate numbers of students in each room, based on room capacity and health and safety protocols. On average, classrooms will have 10-12 students in-person with 1-3 adults.

SCHOOL HOURS STARTING JANUARY 11th: 7:10 A.M. – 1:07 P.M. for ALL students, whether In-Person or At-Home. Please note that we are dismissing 1 hour earlier than usual. We do not have any before or after school care.

ARRIVAL PROCEDURE: Students will arrive close to the 7:10 a.m. start time. Students will be dropped off in the back of the building parking lot by buses or dropped off on the Southeast side of the school on Finkman St. if riding with parents. All students will enter from Door 3 - Northeast corner of building on Holly Hills Ave side. (Staff have a separate entrance)

DAILY HEALTH PROCEDURE: All students will enter Door 3 from the back parking lot. The Nurse will check temperatures and ask health questions at this entrance door. If students arrive late to school, office staff will conduct the health procedure prior to transitioning the student to the classroom. Late students need to enter the main entrance on Clifton Ave.

DRESS CODE: Students are expected to wear khaki or blue pants/skirts, a collared shirt (any color or pattern) or a Busch t-shirt, closed-toed shoes, and a mask (cloth mask that covers the nose and mouth).

MEALS: All students will eat breakfast and lunch in the classroom on a regular basis. If we are able to implement this on a rotating basis, one – two classes at a time may eat in the Cafeteria following social distancing protocols under supervision by an administrator. Masks may be taken off to eat.

VISITOR PROCEDURES: At this time, visitors must have an approved appointment to visit the building. Visitors will enter the main entrance on Clifton Ave., have their temperature checked and answer health questions. Then, they will be given permission to transition to the office. Most meetings or appointments with teachers will need to be conducted virtually on Microsoft Teams or by phone. Please email teachers to arrange meetings or phone calls.

DISMISSAL PROCEDURE: We will transition students to buses and students being picked up by families to the back parking lot area. Parents that are picking up children will need to drive up on the Northeast side of the school on Holly Hills Ave. and a staff member will oversee pick-up.

MATERIALS TO BRING: Students need to bring their own supplies to school each day including the iPad, fully charged (Please charge at home overnight). Please also bring your own charging cord, pencils/pens, notebooks, and folders. Wear your own mask to school every day, on the bus and in the building. We will not be sharing school supplies

to minimize risk. Students may want to bring a jacket in case the classroom windows are opened, or the class spends time outside.

HELP US PREVENT THE SPREAD OF COVID-19: Keep children home when they are not feeling well, wash hands frequently, maintain social distance, and wear masks over nose and mouth. All students are expected to wear their own mask to school, including the time spent on the bus. Please let the principal know if your student is exposed to anyone with COVID-19.

WHEN A STUDENT IS SICK AT SCHOOL: We will follow the guidelines provided by the district, the Department of Health, and the CDC to determine the appropriate course of action. Families may receive phone calls from our school or district staff regarding the need to pick up students from school, or to isolate or quarantine students at home.

WHEN A STUDENT IS ABSENT: Our school staff makes regular phone calls to check-in with families about student absences. In addition, the district makes daily Robo-Calls about attendance. If you are keeping your child home for any reason, please call the school office to let us know. Phone: 314-352-1043 or email our Secretary, Mr. Simon at John.Simon@slps.org

WHERE CAN I ACCESS MORE INFORMATION: Visit our school website for additional information and announcements at www.slps.org/busch

QUESTIONS AND CONCERNS: Please text your issue to (314) 250-1542 and leave your name and student's name.